

Appendix 1 – Procurement timetable

Activity	Complete by:
Publication of draft Joint Carers Strategy and Action Plan	August 2013
Engagement process with carers	October 2013
Review of service model and decision regarding Carers hub	
DCRB Review Gateway 1: Procurement strategy report (if agreed approach)	November 2013
CCRB Review Gateway 1: Procurement strategy report	November 2013
Approval of Gateway 1: Procurement strategy report	December 2013
Expressions of interest to be received	January 2014
Short listing of prospective tenderers to be received	February 2014
Issue invitation to tender	February 2014
Closing date for return of bids	April 2014
Completion of evaluation of tenders	May 2014
Approval of Gateway 2: Contract Award Report	July 2014
Contract start	08/08/2014